



Algona Family YMCA Application for Building Use During Hours & School Rentals

Procedure:

1. Obtain application from front desk or off of website (algonaymca.org). Complete and return to front desk.
2. Confirmation (You will be contacted after completed application is turned in)
3. Reservation must be made at least two weeks in advance.
4. Reserved date will be placed on master calendar.
5. Application will be held for future reference.

Organization or Activity:

Date(s): _____ Time: _____ to _____

Contact Person: _____ Phone: _____

Mailing Address: _____
(Street) (City/Zip)

Estimated number of Participants: _____

Facility Needed:

- | | | |
|---|--|--|
| <input type="checkbox"/> Pool: ____ to ____ | <input type="checkbox"/> Multi-Purpose | <input type="checkbox"/> Locker Rooms |
| <input type="checkbox"/> Youth Gym | <input type="checkbox"/> Big Gym | <input type="checkbox"/> Family Center |
| <input type="checkbox"/> Racquetball Courts | | |

Equipment needed:

- | | | |
|--|--|---|
| <input type="checkbox"/> Tables | <input type="checkbox"/> Chairs | <input type="checkbox"/> Basketballs |
| <input type="checkbox"/> Life Jackets | <input type="checkbox"/> Sports Balls | <input type="checkbox"/> Volleyball Net |
| <input type="checkbox"/> Racquetball and Racquet | <input type="checkbox"/> Wallyball Net | |

Other Arrangements:

Date: _____ Signature: _____
(Sponsor or Contact Person)

Date: _____ Signature: _____
(Program Director)

Date: _____ Signature: _____
(Aquatics Director only if pool is used)

Conditions:

1. The YMCA reserves the right to reject any or all rental agreements.
2. Proof of Insurance is required listing the Algona Family YMCA as an additional insured. The rental applicant is liable for any damage to the building/equipment as well as any injuries to participants.
3. The facility will only be available during the times listed above. Do not forget to include your prep and take-down time.
4. You will be able to use the parts of the facility stated on this form.
5. **No area is offered exclusively to the rental group.**

School Price Structure, Space & Rules:

\$5 per student. Chaperones – No Charge.

Areas: Pool, Locker Rooms, Big Gym, Youth Gym, Family Center, Racquetball Courts and Multi-Purpose Room

Rules for school

1. Wear appropriate clothes/swim suit.
2. Children must pass the swim test to be in the deep end of the pool. Children with a flotation device must have an adult within arms reach.
3. Only swim suits will be allowed in the pool.
4. A chaperone must be with the kids in all areas. A ratio of 1 chaperone to 10 students is required.
5. There must be female and male chaperones.

Concessions Requested: **Yes** **No**

Pool use: There will be a \$150 deposit because of our "Bodily Fluids" policy. If there is no issue the check will be returned.

*Algona and Bishop Garrigan please send a class list a week before arrival.

Regular Business Hours Rental for all other Groups:

All prices are per hour

Pool:	\$100
Big Gym:	\$50 full gym/\$25 half gym
Youth Gym:	\$35
Multi-Purpose Room:	\$25
Conference Room:	\$25
Aerobic Room:	\$25

AAU coaches please call the YMCA for availability and questions.

OFFICE USE: AMOUNT PAID _____ DATE PAID _____ STAFF INT. _____ CASH _____ CHECK# ____ CREDIT/DEBIT _____

